

How to logon to Citrix Remotely

The following setup/configuration is ONLY for Windows Internet Explorer versions 7.x, 8.x, & 9.x running on a Windows operating system XP, Vista, or 7. Citrix does NOT support older Windows browsers or operating systems. If you need to connect using a Mac or other type of operating system, please contact Information Systems during normal business hours for assistance

Instructions:

1. Navigate to the following address and run this script:
 - a. <http://www.taylorregional.org/trustedsite.vbs>
 - b. This script adds our in-house Citrix server as a trusted site in Internet Explorer
2. ***If you do not currently use any Citrix connections***, navigate to this site and install the receiver.
 - a. <http://receiver.citrix.com>
 - b. Choose to download the receiver for windows and agree to the license
 - c. Choose run if prompted
3. Navigate to the following site to access Citrix remotely
 - a. <https://secureconnect.taylorregional.org>
 - b. Use the same username and password you use at work
 - c. **If you get a yellow bar at the top of the page (Active X warning), right click it, and choose allow add-on.**

*****For Mobile devices*****

1. Download the Citrix Receiver app from the Apple App Store or Google Play Store
2. When prompted for the address enter: <https://secureconnect.taylorregional.org/lp/apps>
3. Allow any certificate warnings
4. Enter your credentials
 - a. Description if applicable
 - b. Citrix username (firstname.lastname)
 - c. Domain: thcg

Remote Access Availability:

Though access is available after hours and on weekends; please remember that server maintenance (when needed) is performed after hours and on weekends as well. Access to Citrix remotely is not guaranteed to be available at 100% up-time. Citrix remote access is not supported via Information Systems after hours call. If you attempt to access Citrix remotely and cannot connect, try again later.